City of Brewton
Police Department

POSITION: Police Officer

JOB SUMMARY AND DISTINGUISHING FEATURES OF THE WORK:
Under general supervision, patrols city streets; enforces local, state, and federal laws; maintains law and order; protects life, property, and deters crime.

ESSENTIAL JOB FUNCTIONS:

- Enforces all federal and state laws and city ordinances relating to public safety and welfare; performs all duties in compliance with applicable policies, procedures, laws, regulation, and safety standards.
- Performs routine patrol duties, including but not limited to patrolling assigned areas of the city, responding to emergency calls and public calls for assistance, investigating criminal incidents, apprehending and arresting suspects and violent persons, securing crime scenes, issuing traffic citations/summonses, conducting traffic stops, seizing property and criminal evidence, fingerprinting, photographing suspects, maintaining public order, interrogating suspects, transporting prisoners and mentally ill patients, and performing related tasks.
- Reviews, prepares, and submits various documents, including incident reports, accident reports, booking reports, fingerprint cards, maintenance records, victim reports, evidence/property records and reports, traffic citations, use of force reports, and related documents.
- Serves warrants, summonses, subpoenas, civil and other official papers.
- Assists in criminal investigations.
- Provides testimony and presents evidence in court; provides court security as required.
- Performs duties related to crime prevention and community relations.
- Provides information to and communicates with immediate supervisor, other department supervisors, co-workers, subordinates, other city personnel, other law enforcement agencies, emergency response agencies, court personnel, attorneys, suspects, victims, witnesses, complainants, business/property owners, civic/community organizations, and the general public.
- Assists with emergency rescue activities as needed.
- Attends required training courses and seminars; participates in required activities.
- Attends departmental meetings.

MINIMUM QUALIFICATIONS REQUIRED:
Education and Experience: High School Education or equivalent
Any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

Applications may be picked up and turned in at the Brewton Police Department located at 1010C Douglas Avenue. Applicants may also fill out the online application found at www.cityofbrewton.org/working-in-brewton/application-for-employment.

*All applicants tentatively selected for this position will be required to submit to a urine drug screen prior to appointment. The final appointment to the position is contingent upon a satisfactory drug test result.